



City of
Coeur d'Alene
IDAHO

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Since 2008, the City of Coeur d'Alene has strived to focus using their entitlement funds for the benefit their Low-to-Moderate Income (LMI) citizens. The PY 2017 Annual Action Plan will continue that tradition as follows: The City had previously decided to fund a Community Opportunity Grant (COG) project for the Boys & Girls Club of North Idaho. This will be the second phase of a project first awarded in PY 2016 by minor amendment using funds from PY 2014. The City also plans to accept applications for additional COG projects this year, previous awardees have been Trinity Group Homes, Safe Passage Violence Shelter, and The Children's Village to name a few. The City will also continue work on the City sidewalks within LMI Census block areas. Specifically, from Harrison Avenue to Front Street (these roads run east/west) and between 3rd Street and 7th Street (these roads run north/south) within Census Tract 14. LMI homeowners will benefit from the Emergency Minor Home Repair & Accessibility Program (EMRAP) program's continuation this year due to popular demand. The final project to be funded within this plan year is the annual allotment to the Lake City Center to benefit their Meals on Wheels Program.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City's plans for allocation priorities is focused toward the number of persons who can be helped and by identifying projects that will produce the best benefit for the investment. One of the larger budget items for Plan Year 2017 is a Community Opportunity Grant project for the Boys & Girls Club of North Idaho to assist them with the Architectural and Engineering Fees for the construction of the new facility located on 15th Street next to Lakes Middle School. The City plans to award \$83,000 using PY 2017 funds to the Boys & Girls Club. Additional COG projects will be funded in the amount of \$90,880. The City's EMRAP program, will receive \$50,000, and is available to homeowners within the City limits who meet the income eligibility and program requirements. This program occurs throughout the community, as it is not a geographically based program. The EMRAP program has been very successful in the past nine years and continued project funding is frequently requested in public forums. The City plans to continue accessibility improvements to the City's sidewalks. Sidewalk improvements will be completed in HUD approved LMI census tracts. The location for this year's project will be determined later. And finally, the City is continuing an annual allocation to the Lake City Center in the amount of \$3,000 to \$5,000 to be used for programs such as Meals on Wheels etc., for PY 2017 the Lake City Center will receive \$3,000.

The proposed budget allocates 80% of all funds to be utilized to benefit LMI. The average over the past seven years has been 82% annually of funding used for LMI benefit, due to the remaining funds being used for administration with an average of \$500 to \$1,000 allocated towards fair housing education and activities. The City will likely be spending a larger sum on fair housing activities in PY 2017 due to the creation of the required Affirmatively Further Fair Housing Plan due in 2018.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Coeur d'Alene will continue to build and develop new partnerships with area agencies to help further the goals outlined in its Consolidated Plan. The City is currently working with area partners to complete the Affirmatively Furthering Fair Housing Plan. Current partners are with: CDA 2030, The Coeur d'Alene Realtors Association, the Disability Action Center, St. Vincent de Paul, CDA School District #271, area faith based organizations, and the North Idaho Housing Coalition. The City has a history of working with partners to help increase the outreach to its LMI citizens. The City's very popular Emergency Minor Repair and Accessibility Program has successfully helped approximately 101 LMI homeowner's complete emergency repairs to their homes. Most repairs include; roof repair or replacement, furnace replacement, hot water heater replacement, accessibility issues and sewer abatement issues. This always popular program has already received applications for PY 2017 funding.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Annual Action Plan was made available to the public July 17, 2017. Copies could be obtained on the City's website or by request at City Hall. As allowed by HUD for PY 2017 a 15-day public comment period was held from July 17, 2017 to August 1, 2017. This notice was advertised in local newspaper on July 17, 2017 and again on July 24, 2017. The City's 120 plus stakeholders were directly contacted via email or hand delivery. One public forum was held July 24, 2017. The forum was designed to get public input on the Annual Action Plan prior to final submittal.

A public hearing regarding the PY 2017 Annual Action Plan was held August 1, 2017 during the regular City Council meeting. As required by the City's Citizen Participation Plan the hearing was advertised with the notice appearing in the Coeur d'Alene Press legal section on July 17, 2017 and July 24, 2017.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public forum was held July 24, 2017. Public comments were received during the forum and up to and during the public hearing held during the regular City Council Meeting August 1, 2017.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted regarding the PY 2017 Annual Action Plan.

7. Summary

The City will continue their efforts to further Fair Housing Activities including continued financial support to help organize and attend Fair Housing training workshops in the Coeur d'Alene and Spokane, WA area. The City spends an average of \$500 to \$1,000 dollars a year in Fair Housing training and materials. The City of Coeur d'Alene has been involved with the Inland Northwest Fair Housing Conference for the last 5 years and has contributed an average of \$500 dollars per year to help sponsor this event. A Fair Housing Training, by Intermountain Fair Housing Council, Inc., was held in Coeur d'Alene on March 24, 2017, with the city sponsoring \$250.00 in funding as well as providing the venue and photo copies of materials valued at an additional \$200.00 of in-kind donations. The City is currently working with HUD, the City of Spokane, City of Spokane Valley, Spokane County, and other housing agencies on the next Regional Fair Housing Conference scheduled for April 20, 2017. Currently the City is working on establishing the new Affirmatively Furthering Fair Housing Plan that is due to HUD by July 5, 2018.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	COEUR D'ALENE	
CDBG Administrator		Panhandle Area Council, Inc.
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Coeur d'Alene contracts with Panhandle Area Council for preparation of the Annual Action Plan and administration of the CDBG funds.

Consolidated Plan Public Contact Information

Renata McLeod, City of Coeur d'Alene, 710 Mullan Avenue, Coeur d'Alene, ID 83814; email: renata@cdaid.org; phone: 208-769-2231, and

Michelle Cushing, City of Coeur d'Alene, 710 Mullan Avenue, Coeur d'Alene, ID 83814; email: mcushing@cdaid.org; phone 208-769-2382, and

Sherri Wastweet, Panhandle Area Council, 11100 N. Airport Drive, Hayden, ID 83835; email: swastweet@pacni.org; phone: 208-772-0584 ext 3023

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Annual Action Plan was developed with a strong emphasis on community input. Our current 120 stakeholders were contacted during the development of the Annual Action Plan. The entire list of Community Stakeholders/Interested groups is included as an Attachment. The City also consulted with organizations that assist special needs and low-income populations, such as School District #271, Trinity Group Homes, Inc. and St. Vincent de Paul. Each of the aforementioned agencies/organizations were emailed to promote participation in the Annual Action Plan Planning Process. During the 30-day public comment period, the Annual Action Plan was posted on the City's website and available for review at City Hall.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City held a public forum to gather public input about the City's greatest housing and community development needs, including the needs of special populations. The public forum included identification of gaps that are not being met, yet could be potentially eligible for CDBG funding in the areas of homelessness, housing, community health and economic development. The City contacts all members of their stakeholders list regarding any public forums, public hearings and funding opportunities available. Stakeholders include St. Vincent de Paul (Continuum of Care), Idaho Housing and Finance Association (Public Housing), Kootenai Health, Panhandle Health District, Veteran's Services, State Department of Health and Welfare, Dirne Community Health Services, Aadvent Community Health Services and Heritage Health to name a few. A new mental health facility has opened recently, Kootenai Behavioral Health Center provides a wide range of psychiatric and chemical dependency treatment services. Its multidisciplinary treatment team consist of board-certified psychiatrists, psychologists, therapists, teachers, counselors and social service personnel.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Region I Homeless Coalition, headed by St. Vincent de Paul, covers all five counties of North Idaho. The City and/or their CDBG Administrator regularly attends these meetings for awareness and coordination to address the needs of the homeless and persons at risk of homelessness within Coeur d'Alene. Discussions at these meeting include region wide issues such as homelessness, mental health services, veteran's services etc. The City's CDBG Administrator uses these monthly meeting to keep these agencies up to date on the City's CDBG Program and lets them know what, if any, funding is coming up available. The City's CDBG administrator was recently appointed Chair of the Balance of State

COC (IHCC) Strategic Planning Committee. This committee is set with the task of Performance Measure Development using the seven HUD System Performance Measures as determined by HUD.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

St. Vincent de Paul of North Idaho receives and allocates Emergency Solutions Grant (ESG) funds. The City does not develop performance standards, evaluate outcomes or develop funding, policies and procedures for the administration of HMIS, as it does not administer HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ST. VINCENT DE PAUL
	Agency/Group/Organization Type	Housing Services-homeless Services-Education Services-Employment Service-Fair Housing Contium of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
2	Agency/Group/Organization	NORTH IDAHO HOUSING COALITION
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
3	Agency/Group/Organization	TRINITY GROUP HOMES
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
4	Agency/Group/Organization	TESH, Inc.
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
5	Agency/Group/Organization	NIC WORKFORCE DEVELOPMENT
	Agency/Group/Organization Type	Services-Education Services-Employment

	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
6	Agency/Group/Organization	HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
7	Agency/Group/Organization	FAMILY PROMISE
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
8	Agency/Group/Organization	IDAHO HOUSING AND FINANCE ASSOCIATION
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.

9	Agency/Group/Organization	Community Action Partnership
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Food Bank
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
10	Agency/Group/Organization	DEPARTMENT OF COMMERCE
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.

11	Agency/Group/Organization	KOOTENAI COUNTY
	Agency/Group/Organization Type	Other government - County Major Employer
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
12	Agency/Group/Organization	PANHANDLE HEALTH DISTRICT
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Health Agency Child Welfare Agency Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Panhandle Health District began keeping records of children with elevated lead levels in 2007. Since 2007 there have been 3 reported cases of children in Coeur d'Alene with elevated lead levels. No information is available as to how their lead levels were up. Kootenai County borders Shoshone County which has an EPA designated Superfund site within its borders. Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
13	Agency/Group/Organization	North Idaho AIDS Coalition (NIAC)
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.

14	Agency/Group/Organization	KOOTENAI MEDICAL CENTER
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education Health Agency Major Employer
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Mental Health Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
15	Agency/Group/Organization	Womens Center, Inc. dba North Idaho Violence Prevention Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems. The North Idaho Violence Prevention Center is now known as Safe Passages.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

The City's CDBG administrator has consulted with other agencies such as the Children's Village regarding shelter needs, low income housing needs and homelessness needs of unaccompanied youth in the Coeur d'Alene area. Some agencies are not recognized through the IDIS system so they are not listed as a consultant. The City and their administrator work closely with all organizations in the area and will again contact all our stakeholders when funding is available in the future.

The Union Gospel Mission is another organization that the City has worked closely with since they expanded across state lines from Washington. They offer a long-term residential recovery center for women with children and women with substance abuse problems. They also offer short-term emergency help on a limited basis including food, shelter, clothing, one-on-one and group therapy sessions, life-skills classes, and a medical clinic: just some of the resources available by this privately funded organization.

The Kootenai Behavioral Health Center provides a wide range of psychiatric and chemical dependency treatment services. Its multidisciplinary treatment team consist of board-certified psychiatrists, psychologists, therapists, teachers, counselors, and social service personnel.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	ST VINCENT DE PAUL	Currently working on an update to the Region 1 - 10 Year Plan to stop Homelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Annual Action Plan was developed with a strong emphasis on community input. This information was also placed on the City's web page.

The Region I Homeless Coalition (also known as the Continuum of Care Committee) meets every other month. At each meeting, the City's CDBG Administrator verbally shared with the group the Annual Action Plan process and the public forum date and any potential funding opportunities available through an application process. The stakeholders were emailed the public forum information directly.

The City followed its Citizen Participation Plan to place notices in the Coeur d'Alene Press, the area newspaper of general circulation. The notices appeared at least 7 days prior to the public forum for input on goals and strategies. The notices also provided information on additional ways for citizens to participate in the process. As stated in the City's Citizen Participation Plan the public comment periods are strictly followed and will be at least 15 to 30 days, depending on which program process needs public input. The public forum included a presentation on existing goals and strategies, followed by a hands-on working session to obtain public input.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Stakeholders List via email	Eight citizens attended the public forum.	A few verbal comments were received during the public forum that hit on the need for increased funding for LMI housing needs, Domestic Violence Shelter's, and the Homeless Population. One survey was completed and returned; The "high" ranking activities were Social Services, Emergency Shelter/Transitional Housing, Low-interest loans to Low-income entrepreneurs, and ADA/accessibility modifications to public facilities.	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Stakeholders List via email	Eight citizens attended the public forum.	A few verbal comments were received during the public forum that hit on the need for increased funding for LMI housing needs, Domestic Violence Shelter's, and the Homeless Population. One survey was completed and returned; The "high" ranking activities were Social Services, Emergency Shelter/Transitional Housing, Low-interest loans to Low-income entrepreneurs, and ADA/accessibility modifications to public facilities.	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Stakeholders List via email	Public Hearing was held August 1, 2017 - 6:00 p.m.	No public comments were received during the public hearing.	n/a	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Coeur d'Alene does not have any anticipated resources at its disposal for the Strategic Plan, other than CDBG funding. The City hopes to have a partnership with at least one project using one of the following to leverage CDBG funds: Tax Credit, HUD 811, HUD 202 or HOME funds, over the next five years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	301,850	0	0	301,850	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development and there are

no matching requirements for the City's CDBG program. IHFA is the Public Housing Authority (PHA) for the region and administers the Section 8 program. The estimated amount available to assist households through the Housing Choice Voucher Program during Plan Year 2015 is \$2,005,536 in the City of Coeur d'Alene and \$4,244,929.47 in total for Region I. Under the Project-Based Section 8 Program IHFA spent \$269,268.00 in Coeur d'Alene. Under the HUD Direct Program, IHFA spent \$1,420,938.00 in the City.

Although the City of Coeur d'Alene is not a direct recipient of any IHFA funding/grants, the projected amount of funding for the Coeur d'Alene area is approximately \$3,500,000 through Supportive Housing Program (SHP) and Emergency Shelter Grants (ESG), including Community Housing Development Organization (CHDO) funding and Homelessness Prevention and Rapid Re-housing (HPRR) grants. These funds are managed by St. Vincent de Paul as the recipient of IHFA funding for North Idaho and they have assisted well over 2,000 individuals into housing with these funds within Kootenai County during 2015. The Helping Empower Local People (H.E.L.P.) Center, a one-stop-shop, in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City owns and has Syringa Property Management manage 106 Homestead Avenue, a 7-Unit LIHTC apartment facility owned by the City. The City purchased this property to protect its LMI status. Currently no other public land has been identified as a potential project for this plan year.

Discussion

Additional resources from private, state and local funds will be leveraged as opportunities arise for the City to partner with in order to further each goal in this plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1-Increase For Sale Affordable Housing	2013	2018	Affordable Housing			CDBG: \$0	
2	2-Increase Affordable Rental Housing	2013	2018	Affordable Housing Homeless Non-Homeless Special Needs			CDBG: \$0	
3	3-Sidewalk Accessibility	2013	2018	Non-Housing Community Development		ADA modifications to public facilities Sidewalk Repairs/Accessibility	CDBG: \$14,600	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	4-Neighborhood Revitalization	2013	2018	Non-Housing Community Development		Property Acquisition for Benefit of LMI Persons Water/Sewer Improvements Sidewalk Repairs/Accessibility Substance abuse/mental health Job Training Housing Rehabilitation Code Enforcement	CDBG: \$173,880	Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted Homeowner Housing Rehabilitated: 10 Household Housing Unit
5	5-Economic Development	2013	2018	Non-Homeless Special Needs		Job Training LMI Business	CDBG: \$0	Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted
6	6-Public Service	2013	2018	Non-Homeless Special Needs		Public Services	CDBG: \$3,000	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	1-Increase For Sale Affordable Housing
	Goal Description	
2	Goal Name	2-Increase Affordable Rental Housing
	Goal Description	
3	Goal Name	3-Sidewalk Accessibility
	Goal Description	Sidewalk repair/replacement within LMI Census block areas. Specifically from Harrison Avenue to Front Street (these roads run east/west) and between 3rd Street and 7th Street (these roads run north/south). All are in Census Tract 14.
4	Goal Name	4-Neighborhood Revitalization
	Goal Description	These funds will be used for the EMRAP - Emergency Minor Repair and Accessibility Program and a Community Opportunity Grant for the Boys and Girls Club of North Idaho. Remaining funds will be used for additional Community Opportunity Grants. The Community Opportunity Grant was awarded to help the Boys and Girls Club of North Idaho to pay for architectural and engineering fees for their new facility located next to Lakes Middel School.
5	Goal Name	5-Economic Development
	Goal Description	
6	Goal Name	6-Public Service
	Goal Description	The City plans to award the Lake City Center an annual allotment of funds for the Meals on Wheels program provided by the Center.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Coeur d'Alene is funding Community Opportunity Grant projects; which is allowed for a variety of eligible programs. One of this year's projects will award these funds to the Boys & Girls Club of North Idaho. This project is a continuation of the funding awarded the Boys & Girls Club of North Idaho by minor amendment to the PY 2014 Annual Action Plan. City residents will also benefit from the EMRAP programs continuation this year due to popular demand.

A draft copy of the Annual Action Plan was made available to the public July 17, 2017. Copies could be obtained on the City's website or by request at City Hall. As allowed, by HUD for PY 2017, a 15-day public comment period was open from July 17, 2017 to August 1, 2017. The notice was advertised in the local newspaper on July 17, 2017 and again on July 24, 2017. The City's approximately 120 stakeholders were contacted directly via email or hand delivery. A public forum was held on July 24, 2017.

Projects

#	Project Name
1	Emergency Minor Home Repair & Accessibility Improvements Program (EMRAP)
2	Sidewalk Accessibility
3	Community Opportunity Grants Program
4	General Administration
5	Lake City Center

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's plan for allocation priorities is focused toward the number of persons who can be helped and identifying projects that will produce the best benefit for the investment. One of the larger budget items, in the amount of \$83,000, for Program Year 2017 is to fund a Community Opportunity Grant project for the Boys & Girls Club of North Idaho. An additional \$90,880 will be provided to additional community agencies later. Providing grants to existing organizations allows the City to be efficient with their CDBG grant funds while preventing a duplication of services. The City's Emergency Minor Home Repair & Accessibility Program (EMRAP) will receive \$50,000 and is available to homeowners within the City limits who meet the income eligibility and program requirements. This program occurs throughout the community, as it is not a geographically based program. The EMRAP program has been very successful in the past seven years and continued project funding is frequently requested in public forums. More applications are received than can be funded every year however, in the past, funding for EMRAP has been increased if needed, using several sources within the CDBG

fund such as general administration or the sidewalk funds, if this activity is completed under budget. All applications that are not funded during any program year are funded the following year if the homeowner still meets the income requirements. The next allocation being utilized this program year to fund \$3,000 to the Lake City Center. This is planned to be an annual allotment and will be used for the Meals on Wheels program. The City is also planning to complete more improvements to sidewalks located specifically from Harrison Avenue to Front Street (these roads run east/west) and between 3rd Street and 7th Street (these roads run north/south). All are in Census Tract 14. This project will receive \$14,600 in CDBG funds and is supplemented by the City, through use of City staff for at least the same amount.

The City works closely with other housing rehab agencies in the area such as Habitat for Humanity and Community Action Partnership to help homeowners that either do not qualify for EMRAP or need emergency help after the current EMRAP funding has been expended. The administrator will help guide all homeowners, even those outside of the city limits, to the agency that can most likely give them the help they need.

The proposed budget allocates 80% of all funds to be utilized to benefit LMI. The average over the past nine years has been 82% annually of funding used for LMI benefit, due to the remaining funds being used for administration and fair housing education and activities.

AP-38 Project Summary

Project Summary Information

1	Project Name	Emergency Minor Home Repair & Accessibility Improvements Program (EMRAP)
	Target Area	
	Goals Supported	4-Neighborhood Revitalization
	Needs Addressed	Water/Sewer Improvements Sidewalk Repairs/Accessibility Housing Rehabilitation Code Enforcement
	Funding	CDBG: \$50,000
	Description	Minor home repair grants for \$5,000 or less. Emergency code enforcement - Water and Sewer line breaks.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The program provides for up to \$5,000 in grant funds for emergency repair, accessibility improvements, and other minor repairs that relate to the correction of hazardous building conditions that threaten the health and safety of the homeowner or the soundness of their home. Eligible work includes, but is not limited to: repairing of electrical, plumbing, sewer, water, or heating system; repair leaking roof; installation of ramps, grab bars, and lever hardware; and the creation of accessible pathways, including sidewalk repair/replacement. Emergency code enforcement and water/sewer projects.
2	Project Name	Sidewalk Accessibility
	Target Area	
	Goals Supported	3-Sidewalk Accessibility
	Needs Addressed	ADA modifications to public facilities Sidewalk Repairs/Accessibility
	Funding	CDBG: \$14,600

	Description	Project will fix broken and worn sidewalks along with installation of curb cuts for ADA compliance.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	Project Name	Community Opportunity Grants Program
	Target Area	
	Goals Supported	4-Neighborhood Revitalization
	Needs Addressed	Public Services
	Funding	CDBG: \$173,880
	Description	This is a generalized allocation reserved for community projects as needs are identified within the community a project application may be made to the City requesting CGO funds. A competitive and/or informal process may be used to determine if an applicant's project will be awarded. Appropriate projects may be located anywhere providing the beneficiaries are LMI residents of Coeur d'Alene.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	A portion of this fund will be awarded to the Boys & Girls Club of North Idaho. The remaining funds will be offered through a competitive process.
4	Project Name	General Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$60,370

	Description	Contract for Grant Administration Services, advertisements, training, brochures, fair housing education etc.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Contract for Grant Administration Services, advertisements, training, brochures, fair housing education etc.
5	Project Name	Lake City Center
	Target Area	
	Goals Supported	6-Public Service
	Needs Addressed	Public Services
	Funding	CDBG: \$3,000
	Description	Annual award to the Lake City Center for the Meals on Wheels program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The City has awarded the Lake City Center an annual allotment of funds for the Lake City Center's Meals on Wheels program.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Coeur d’Alene, Idaho is located on the north shore of Lake Coeur d’Alene and extends north to Hayden. The eastern portion of Coeur d’Alene is bordered by the jurisdictions of Fernan Lake and Dalton Gardens, which have autonomous governing bodies, but share a zip code with Coeur d’Alene. To the west are the cities of Huetter and Post Falls.

The City of Coeur d’Alene does not have significant, dense areas of low-income residents nor are there areas of racial/minority concentration; the total minority population (2009-2013 ACS) is less than 6%. The City of Coeur d’Alene does use Census Tract mapping when conducting planning activities for projects under the CDBG Entitlement program (for example sidewalk repair/replacement).

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City’s planning is focused toward the number of persons who can be helped, and identifying projects that will produce the best benefit for the investment, rather than being geographically focused.

Discussion

Not applicable.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Due to the City of Coeur d'Alene's relatively limited CDBG funding most affordable housing programs available to Coeur d'Alene residents are funded through the Low-Income Housing Tax Credit (LIHTC) program, the HOME program, the Project-Based Section 8 program, and the Section 8 Housing Choice Voucher program. Combining the LIHTC, HOME, and Project-Based Section 8 programs, there are 929 family units, 461 elderly units, and 175 handicapped accessible units in Coeur d'Alene offering subsidized rental housing.

As of January 2017, there were 15 LIHTC and HOME developments in Coeur d'Alene and one LIHTC development currently planned. These developments have 688 family units, 145 units for seniors, and at least 145 units accessible to persons with disabilities. Whitewater Creek, Inc. is currently moving forward with plans to continue adding more LIHTC complexes in Coeur d'Alene and surrounding areas. The City continues to look for partnership opportunities for LMI housing needs. The City's Housing Needs Assessment will help determine which future projects and partnerships will best benefit the LMI citizens of Coeur d'Alene.

In 2015, the updated Analysis of Impediments to Fair Housing Choices (AI) included discussions on land use controls, zoning ordinances, building codes, and fees and charges. While this report is focused on fair housing it also provides valuable insight into affordable housing and the general housing climate in the City of Coeur d'Alene. The flexibility in the laws and awareness of housing issues by the leadership positions of the City assists in making the City both a desirable place to have and build affordable housing. The 2015 AI identifies no barriers in the community due to the above listed issues; however, the review does suggest room for improvement specifically regarding explicit acknowledgment of the Fair Housing Act and related design and construction requirements of the Fair Housing Act.

The 2015 AI shows that the City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory dwelling units are allowed in all zoning districts with no special permits required; these are all identified as favorable conditions compared to industry accepted barriers. Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel than current code generally allows if new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate surrounding district.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	1,000
Special-Needs	0
Total	1,000

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	10

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City updated their Housing Needs Assessment. This report has given the City valuable insight into affordable housing issues and the general housing climate in the City of Coeur d'Alene. The City has flexibility in their laws and awareness of housing issues by their leadership positions which assist in making the City both a desirable place to have and build affordable housing. The new Affirmatively Furthering Fair Housing Plan will be available to the public and area agencies by program year 2019.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Coeur d'Alene does not oversee a PHA and there are no public housing units in the City.

Actions planned during the next year to address the needs to public housing

IHFA serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region.

IHFA administers the HUD Direct and Section 8 Project Based Subsidies as well as the Housing Choice Voucher program in the City of Coeur d'Alene. During 2016 IHFA put approximately \$1,690,206 into Coeur d'Alene for project-based HUD Direct and Section 8 activities. The Housing Choice Voucher program provided \$2,005,536 in vouchers to 444 families in the City of Coeur d'Alene. In total Region I received \$4,244,929 used to assist 1,104 families. The estimated amount available to assist households during Plan Year 2016 is based on 2015 figures and projected to be approximately the same.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Coeur d'Alene relies on the North Idaho Housing Coalition (NIHC) to administer Neighborhood Stabilization (NSP) funds. NIHC works within Kootenai County. Of the 109 families assisted since 2009, 26 have been City residents. The City of Coeur d'Alene strongly supports NIHC's goal to help provide affordable workforce home ownership. NIHC has started a new program to help qualifying individuals with rental assistance. Though this program is relatively new they have already helped 11 individuals and families with rental assistance in North Idaho, of which 3 were located in Coeur d'Alene.

NIHC works with families that are LMI; approximately 30% of the total families assisted are at 50% of the median and below and 80% of the total families assisted are at 120% of the median and below. NIHC spent \$22M between 2009 and 2016 in NSP funding throughout the Kootenai County area. New funding is expected for 2017; however, funding has not been received to date.

Using the NSP funding, NIHC works to acquire foreclosed homes and rehabilitates them as needed. The homes are then marketed to potential buyers that meet the NSP qualifications. NIHC assists qualified buyers with closing costs and mortgage reductions, based on need. Buyers obtain a mortgage loan through the lender of their choice and sale proceeds are returned to the NSP program managed by IHFA.

NIHC requires participants to contribute a minimum of \$500 toward the housing purchase and to participate in credit counseling if needed. Participants also contribute to the community by donating

community service time through the Deeds of Distinction program. Several local non-profits have benefitted from over 475 hours of service, such as the Food Bank, St. Vincent de Paul, Family Promise, United Way, Special Olympics and numerous churches and schools.

NIHC is expected to receive additional HOME funds to be used in 2017 to assist families with incomes at or below 80% of the area median income in purchasing a home. This program is similar to the NSP program (purchase, rehabilitation, and reselling) but is not limited to foreclosed properties.

The City continues to support NIHC and its accomplishments.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA has not been designated as troubled, and the City feels it would be redundant, expensive, and inefficient for the City of Coeur d'Alene to attempt to create a jurisdictional service separate from the current program. The likelihood of failure is unforeseeable; however, if the system were to fail, the City would work with the State and local service organizations to determine the best method of forming a new system.

Discussion

The City updated their Housing Needs Assessment and Analysis of Impediments to Fair Housing Choices (AI). The AI is focused on fair housing while the Housing Needs Assessment will give the City valuable insight into affordable housing issues and the general housing climate in the City of Coeur d'Alene. The City has flexibility in their laws and awareness of all housing issues by their leadership positions which assist in making the City both a desirable place to live and build affordable housing. The City is also currently working on creating their new Affirmatively Furthering Fair Housing Plan. They have created a "working group" to help guide the Fair Housing Plan community input and to seek data that is important to the community organization involved in housing. Future plans will include public forums held in different locations throughout the city in order to obtain input from a wide variety of citizens.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City receives no funding beyond their CDBG Entitlement for homelessness activities. St. Vincent de Paul distributes McKinney-Vento funding through the COC, ESG, and S+C. During 2016 funding was used to provide 82 different types of services to approximately 2,000 (unduplicated) individuals, including clothing, food, utility, rental assistance, and vouchers.

The City will continue to support the efforts of local service providers and the School District through the updated 10-Year Plan to End Homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's 10-Year Plan to End Homelessness Committee combined with the Region 1 Homeless Coalition Committee and is now known as the Region 1 Homeless Coalition Committee. The committee estimates that in 2016 there were 450 homeless individuals on the street, in shelters, or in transitional housing in Region 1. Aggregate statistics are collected for Region 1, not just Coeur d'Alene, but Coeur d'Alene is part of the coordination for this effort. Over \$5.5 million in services is already being provided in Coeur d'Alene and the surrounding community. Approximately 17,000 points of service were provided to the homeless, including warming shelters, which open when the temperature falls below 25 degrees. Housing First, administered by St. Vincent de Paul, is a model that has been promoted by the federal government and used as funding allows. The City's Administrator has not yet received the Point-In-Time (PIT) count information for 2017.

Currently, the Region 1 Homeless Coalition Committee is working toward focusing on one identified area per year to increase understanding and results in specific efforts. The one-stop-shop concept of the H.E.L.P. Center became a reality in 2008 and continues to assist many of the people in need throughout the county.

Homelessness is a chronic problem and may never be eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting these problems are not quick, easy, or inexpensive.

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent, and depends on a certain level of commitment by the homeless individual. Barriers involving health and

mental health issues require different, and often more expensive resources.

Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Plan to End Homelessness will concentrate their efforts on helping as many persons as possible, using all resources at their disposal.

The 10-Year Plan to End Homelessness will be a living document; implementation and periodic reviews of the Plan are vital to the success of the plan. The City and partner agencies intend to work with and include citizens that are homeless and/or have been homeless to find and address gaps in the system.

The full plan is available on the City's website at:

<http://www.cdaid.org/72/departments/municipal/ten-year-plan-to-end-homelessness>

Addressing the emergency shelter and transitional housing needs of homeless persons

The City works closely with local organizations such as St. Vincent de Paul, NIHC, IHFA, the Region 1 Homeless Coalition (Continuum of Care) and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow.

For persons experiencing homelessness and women who are domestic violence victims, there are six emergency shelters in the County to assist them: The Children's Village (unaccompanied youth services), St. Vincent de Paul Community Kitchen Shelter, St. Vincent de Paul Women's Shelter, St. Vincent de Paul Men's Shelter, St. Pius Church, Safe Passages and the OASIS Post Falls Police Department (which is the only county wide emergency shelter located outside of Coeur d'Alene). Together, these shelters provide beds to 80 people in need of housing due to homelessness.

Family Promise of North Idaho is an interfaith effort to assist homeless families achieve independence. The focus of Family Promise is to keep families together by allowing them to sleep in one of seventeen local host churches, for a week at a time for up to 90 days. Families receive support services, food, and a temporary safe place to sleep until they get into alternative housing.

Fresh Start, now operated by St. Vincent de Paul, provides a drop-in facility for the homeless and mentally ill to clean up and receive clothes and food. They also offer computers with internet connection to facilitate job searches and communication with family and other support systems. A mail drop address is provided to further the communication support services they offer. Fresh Start stays open all night, beginning at 7:00 p.m., when the temperatures are expected to drop below 25 degrees and a free medical clinic, Dirne Community Health Center, is available every Thursday morning and some Saturdays.

The Union Gospel Mission is a faith-based organization out of Spokane, Washington that has recently

expanded across state lines. They offer a long-term residential recovery center for women with children and women with substance abuse problems. The secure facility is located in the northern section of Coeur d'Alene. The City granted a special use permit to better facilitate their expansion. Short-term emergency help is also available on a limited basis. Food, shelter, clothing, one-on-one and group therapy sessions, life-skills classes, and a medical clinic are some of the resources available by this privately funded organization.

Under a HPRP grant, St. Vincent de Paul has been tracking accomplishment in two categories: homeless prevention and rapid re-housing. Under the homeless prevention program 86 have been served. Additionally, St. Vincent de Paul operates a homeless family shelter under an Angel Arms grant they received providing funding for ten single unit apartments for chronically homeless individuals. The program also provides intensive weekly case management, which begins with self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, and financial literacy classes.

An AmeriCorps volunteer has been placed at the local Department of Labor to assist veterans with filling out applications for jobs, college, and scholarships. The volunteer also serves as a resource to connect veterans with services. The 106 Homestead Avenue LIHTC apartment complex currently houses veterans while also being open to all LMI persons upon vacancy.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Region 1 Homeless Coalition Committee describes the following approaches to combat homelessness in the Coeur d'Alene area, which will continue to be the focus areas of the City's efforts: 1. Develop better data collection and coordination of agency efforts; 2. Identify and increase the inventory of available affordable housing stock; 3. Improve economic development opportunities and coordinate the response among local governments; 4. Deploy the Housing First model for Permanent Supportive Housing; 5. Create a one-stop-shop to end the practice of having individuals who are struggling and have no transportation, from being "bounced" from one agency (and location) to the next when seeking services; 6. Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness.

The Coeur d'Alene School District #271 has identified 414 homeless children (2016/2017) and has taken steps to assist families in working with existing community resources and state resource service providers. Currently the School District's data shows that 29% of their students are single parent households and almost 41% of their students are on Free & Reduced Meals throughout the entire

district which includes Coeur d'Alene, Dalton Gardens, and Hayden. It is, and will continue to be, important to work together to surround the families with needed services and long-term housing opportunities. Housing is very important to the child's ability to function in the educational environment.

The School District is continually working toward removing barriers to education caused by homelessness and poverty. Using school counselors, the District has been able to connect families with services. Often older students are connected directly to services, such as food and backpack programs.

Goals/Benchmarks:

- To end homelessness for children within the School District. Strategies: The School District will continue to work with existing organizations to seek resources to house families and provide long term needed assistance.
- Break the generational cycle of homelessness and poverty. Strategies: (1) The School District will work with the homeless coalition and existing organizations to establish a job-training program for parents as well as youth; (2) Continue to provide and increase the number of after-school programs (e.g., CDA for Kids).
- Educate children and families to look at long-term goals. Strategies: A financial literacy program would help to educate families to look toward long-term goals.
- Continue to train District staff regarding the needs of homeless students. Strategies: Provide training materials and contact information.

St. Vincent de Paul operates several programs aimed at the transition to permanent housing and independent living such as the Fashions for your Future program that helps those looking for work to look their best. Youth are supported with programs such as Art on the Edge, an after-school program filled with public art projects and festivals teaching youth to use art as a tool for problem-solving, goal setting, self-esteem, and community values. Project Safe Place works directly with at-risk-youth and run-away prevention.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City does not currently have a discharge policy or have direct responsibility for discharge planning and protocols for persons leaving publicly funded institutions or health care systems. These responsibilities are handled at the State level directly through the Department of Corrections and Health and Welfare for persons still enrolled in their systems as they are required to find suitable housing

before discharge.

Discussion

The Region 1 Homeless Coalition (Continuum of Care) and their associated network is always looking to provide those in need with housing, regardless of their history, and ways to add “beds” to the community. The City attends these monthly meetings and works to find partnerships to leverage additional project funding to further the goals under the 10-Year Plan to End Homelessness.

As stated in the PY 2013-2018 Consolidated Plan under the Non-Homeless Special Needs Assessment, there's a myriad of supportive services in the community managed by other organizations for the non-homeless special needs populations. Goal 6-Public Service was included in the City's Consolidated Plan. One of the opportunities under this goal is to partner with organizations that serve the non-homeless special needs populations in the community. As projects arise, it is possible that the City can leverage funding to better serve these individuals and families.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

As discussed in AP-55: Affordable Housing; There are affordable housing units within the city limits, but like many cities, more affordable housing could always be used. The City of Coeur d'Alene encourages and supports affordable housing by looking for partnerships to add to the stock and intends to continue utilizing methods similar to those already used in the past where CDBG funds are leveraged produce the best benefit for the investment. Project evidence is an example of this method such as the partnership with Whitewater Creek, Inc. for the Riverstone Apartments; \$10,000 was used for architecture and engineering costs as leverage for a \$6,350,000 facility with 38 out of 50 rental units reserved for LMI persons. Whitewater Creek, Inc. completed construction on the Hudson Park Apartments facility with 60 rental units created of which 53 are available for LMI persons, this \$8,905,179 project focused on the 40% to 50% AMI households without any CDBG funding. Whitewater Creek, Inc. is currently planning other affordable housing developments within the City limits.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City is currently in the process of creating the newly required, Affirmatively Furthering Fair Housing Plan. The City has assembled a working group that will collaborate and create ideas to help engage public input and involvement in the final plan. The group currently consist of the individuals from the Coeur d'Alene Realtor's Association, CDA 2030, St. Vincent de Paul, the Coeur d'Alene School District #217, the Disability Action Center, North Idaho Housing Coalition, faith based organizations, and City of Coeur d'Alene staff.

The City updated the Analysis of Impediments to Fair Housing Choices (AI) along with the Housing Needs Assessment. The 2015 Analysis of Impediments to Fair Housing Choices (AI) included discussions on land use controls, zoning ordinances, building codes, and fees and charges. While this report is focused on fair housing it also provides valuable insight into affordable housing and the general housing climate in the City of Coeur d'Alene. The flexibility in the laws and awareness of housing issues by the leadership positions of the City assists in making the City both a desirable place to have and build affordable housing. The 2015 AI identifies no barriers in the community due to the above listed issues. However, the review does suggest room for improvement specifically regarding explicit acknowledgement of the Fair Housing Act and related design and construction requirements.

The City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory

dwelling units are allowed in all zoning districts with no special permits required; these are all identified as favorable conditions compared to industry accepted barriers.

Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel than current code generally allows if new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate surrounding district.

Discussion:

As with most communities, the major barrier facing households and individuals trying to obtain homeownership are the limitations regarding home loans for low/moderate income persons. The City has an excellent record of working with local organizations such as the Coeur d'Alene Area Economic Development Agency to promote the City as an optimal place to establish a business. The local community college (North Idaho College) and Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills. The City is working with the University of Idaho, Lewis-Clark State College, and Idaho State University to finalize an education corridor and provide better opportunities for residents to reach a level of education or expertise that will assist them in achieving living wage employment while creating additional jobs at the colleges (e.g., professors, service workers, and building maintenance staff).

The City will continue to write letters of support for projects seeking LMI tax credits that fit the goals of the Consolidated Plan. The City continues to seek additional methods of encouraging developers to construct LMI housing. With the help of the new Housing Needs Assessment, the City hopes to be able to start new partnerships for LMI housing opportunities.

AP-85 Other Actions – 91.220(k)

Introduction:

Because the City's allocation of HUD funds is relatively small, it is difficult to have a significant impact on the local area to further housing goals. The City prefers to reserve its financial resources for the projects already identified with measurable achievements. However, the City intends to continue being available as an educational resource for coordination and management and for letters of support.

Actions planned to address obstacles to meeting underserved needs

The City will continue to work with local organizations such as St. Vincent de Paul, NIHC, the Region 1 Homeless Coalition Committee (Continuum of Care), IHFA, and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The H.E.L.P. Center is an excellent start to this process. The innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a one-stop-shop so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, in order to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is ongoing and as flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene.

Additionally, the City will continue to advocate to the community about, the need for warming shelters and Project Homeless Connect.

Actions planned to foster and maintain affordable housing

The City encourages and supports affordable housing by looking for partnerships to add to the affordable housing stock and intends to continue utilizing methods like those already used in the past where CDBG funds are leveraged produce the best benefit for the investment. Project evidence is an example of this method such as the partnership with Whitewater Creek, Inc. for the Riverstone Apartments where \$10,000 was used for architecture and engineering costs was leveraged to produce a \$6,350,000 facility with 38 out of 50 rental units reserved for LMI persons.

The City has made the updated Housing Needs Assessment and the Analysis of Impediments to Fair Housing Choice (AI) available to everyone via a link on the City's homepage at www.cdaid.org.

http://www.cdaid.org/files/Municipal_Services/CDBG/CDA_Housing_Needs_Assessment_and_Housing_Barriers_Analysis_101215.pdf

Actions planned to reduce lead-based paint hazards

The City distributes lead hazard information pamphlets to any residents seeking information and with each application for the Emergency Minor Home Repair and Accessibility Improvement Program (EMRAP). The pamphlets are also available on the City's web page and within the customer service center where building permits are issued. Additionally, the City provided pamphlets and information to the local building contractors association. The CDBG administrator has a list of EPAs approved and certified lead abatement contractor's that can be used, if needed as well as lead testing facilities to complete lead clearance exams as required. The City's CDBG administrator attended environmental training during PY 2015 and PY 2016. The City recognizes that ongoing and updated training is important to understand the complex program that is CDBG.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work.

The City has committed to several strategies to help reduce poverty including partnerships with organizations such as the Coeur d'Alene Area Economic Development Agency for job creation and Lake City Development Corporation for economic development to provide better opportunities within the community. Also, there have been improvements to infrastructure including sidewalk repair/replacement in LMI neighborhoods to revitalize them which assists in alleviating burdens allowing people to focus their efforts elsewhere.

The City promotes workforce development and has been a strong supporter of the proposed education corridor, which will provide access for residents to four institutions of higher learning (University of Idaho, North Idaho College, Lewis-Clark State College, Idaho State University). Additionally, the Workforce Development Center offers job training and adult education opportunities beyond standardized secondary education.

Providing services to at-risk-youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. The City is pleased to have been a partner in the project to construct a Kroc Community Center in Coeur d'Alene. The Center has exceeded anticipated enrollment several times over since its opening and has a sliding scale for fees, allowing low-to-moderate income families and individuals to benefit from the Center's many programs at little or no

cost.

Because transportation costs can be a large portion of the personal budget, the City of Coeur d'Alene is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, CityLink, which provides transportation free of charge. The City contributes approximately \$43,990 annually to the program plus they pay annual dues of \$9,955 to CityLink. Mid-size buses, approximately 32 passengers, run established routes from the southernmost point of the Reservation on US Highway 95 to Coeur d'Alene, Hayden, Post Falls, and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. CityLink buses are accessible by ramp for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those who are combining modes of transportation. Unfortunately, City Link has experienced some budget cuts which has necessitated the reduction of some stops; however, the City has relayed the importance to the community of a stop close to the H.E.L.P. Center.

Actions planned to develop institutional structure

Many of the activities to assist low-to-moderate income persons, special needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through an assortment of established programs under the direction of established organizations and agencies such as IHFA and the Disability Action Center. St. Vincent de Paul of North Idaho runs the newer programs such as the H.E.L.P. Center, COC, ESG and S+C, along with other local not for profit organizations. Additional non-profit efforts include Family Promise providing transitional housing for family and Community Action Partnership providing food bank services, weatherization, and circles (mentorship) program.

The City of Coeur d'Alene attends meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs. The City provides support as appropriate and practical, including web postings, information on the City's CDATV local broadcast station, distribution of printed materials, consultations and other aid as requested.

The City recognizes that agencies such as IHFA, who have been acting as the PHA for the region for many years, have a well-established, successful, and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

The City is the lead agency for the CDBG funding. The City has established goals under their Entitlement program, and works to integrate City planning and projects with the related activities of other agencies in the area using the Citizen Participation Plan, direct email requests, and other various methods of communication to facilitate this goal. The City does not plan to duplicate services of other established and successful programs.

The City's system of institutional structure is strong and well-coordinated, with little duplication of services. Gaps in delivery, if any, are typically a result of reduction in state and/or federal funding to supporting Continuum of Care organizations in their ability to carry out a complete service delivery system. The City's Administrator is working closely with agencies throughout Idaho as the Chair of the Strategic Planning Committee for the Balance of State COC (IHCC). The committee's focus is on the development of goals and benchmarks for the COC program using HUD's seven system performance measures. The goal is to create a statewide plan for data that the entire COC system in Idaho will be able to use.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development. IHFA administers the HUD Direct and Section 8 Project Based Subsidies as well as the Housing Choice Voucher program in the City of Coeur d'Alene. During 2016 IHFA contributed approximately \$1,690,206 into Coeur d'Alene for project-based HUD Direct and Section 8 activities. The Housing Choice Voucher program provided \$2,005,536 in vouchers to 444 families in the City of Coeur d'Alene. In total Region I received \$4,244,929 used to assist 1,104 families. The estimated amount available to assist households during Plan Year 2016 is based on 2015 figures and is projected to be approximately the same.

The City will continue to attend IHFA quarterly housing roundtables and to support implementation of the 10-Year Plan to End Homelessness, which provides opportunities to discuss issues with most service providers within our community. Additionally, the City will continue attendance, support, and participation at the Region 1 Homeless Coalition meetings (Continuum of Care group).

Additional projected funding for the Coeur d'Alene area of approximately \$3,500,000 will be distributed through St. Vincent de Paul via the COC, ESG, HPRP, CHDO, and other housing grants.

The established H.E.L.P. Center in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance. The City will continue to support and promote these efforts in coordination with the 10-Year Plan to End Homelessness. The H.E.L.P. Center in Coeur d'Alene provides a means for homeless, non-homeless and special-needs populations to access services. Numerous organizations and agencies assist LMI persons to participate by maintaining "office space" and conducting appointments at the Center, the services include housing, health care, social services, employment assistance, and Veteran's programs. The H.E.L.P. Center is an innovative partnership with the City and other area agencies.

Discussion:

The availability of funding is always a key issue in providing necessary services to the community. CDBG funds and other social service funds are vital and if they continue to be cut, as they have in the recent

past, more services will be lost and some organizations may not survive. The City's CDBG funding usually allows them to make funds available for public services and/or community grant opportunities to area non-profits to help fill their gaps as program funding allows.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Coeur d'Alene does not currently have any planned activities that would call for program income.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Emergency Solutions Grant (ESG)
Reference 91.220(I)(4)

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.
5. Describe performance standards for evaluating ESG.

Housing Trust Fund (HTF)
Reference 24 CFR 91.220(I)(5)

1. Distribution of Funds
 - a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).
 - b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.
 - c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.
 - d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority concentration) in which it will direct assistance during the ensuing program year.

e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.

f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in the rental project are affordable to extremely low-income families.

g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.

h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).

i. Describe the jurisdiction's required priority for funding based on the location of existing affordable housing.

j. Describe the jurisdiction's required priority for funding based on the extent to which the application makes use of non-federal funding sources.

2. Does the jurisdiction's application require the applicant to include a description of the eligible activities to be conducted with HTF funds?

3. Does the jurisdiction's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements?

4. **Performance Goals and Benchmarks.** The jurisdiction has met the requirement to provide for performance goals, consistent with the jurisdiction's goals established under 24 CFR 91.215(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.

5. Rehabilitation Standards. The jurisdiction must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The jurisdiction's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The jurisdiction must attach its rehabilitation standards below. If the jurisdiction will not use HTF funds for the rehabilitation of housing, enter "N/A".

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable).

6. Resale or Recapture Guidelines. Below, the jurisdiction must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

7. HTF Affordable Homeownership Limits. If the jurisdiction intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

8. Limited Beneficiaries or Preferences. Describe how the jurisdiction will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve unmet needs identified in its consolidated plan or annual action plan. If the jurisdiction will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter "N/A."

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the jurisdiction must not limit or give preferences to students. The jurisdiction may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303 only if such limitation or preference is described in the action plan.

9. Refinancing of Existing Debt. Enter or attach the jurisdiction's refinancing guidelines below. The guidelines describe the conditions under which the jurisdiction will refinance existing rental housing project debt. The jurisdiction's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the jurisdiction will not refinance existing debt, enter "N/A."

Discussion:

The City of Coeur d'Alene's CDBG funds do not have any other program specific requirements to address at this time. Should any program income begin, HUD regulations would be followed on usage and reporting. No grant funds have been returned to the line of credit.

CITIZEN COMMENTS AND PARTICIPATION

As allowed by HUD for PY 2017 a 15-day public comment period was held from July 17, 2017 to August 1, 2017. This notice was advertised in the local newspaper on July 17, and July 24, 2017. The City's approximate 120 stakeholders were notified via email or hand delivery.

A public forum was held July 24, 2017. Eight citizens attended the forum and a few verbally commented on the need for increased funding for LMI housing needs, Domestic Violence Shelter's, and the Homeless Population. One survey from the public forum was completed and returned. The "high" ranking activities were Social Services, Emergency Shelter/Transitional Housing, Low-interest Loans to Low-income entrepreneurs, and ADA/accessibility modifications to public facilities. No additional comments were received at the public hearing held during the regular City Council meeting held August 1, 2017.

WELCOME
To a Regular Meeting of the
Coeur d'Alene City Council
Held in the Library Community Room

AGENDA
VISION STATEMENT

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when **Item F - Public Comments** is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time.

6:00 P.M.

August 1, 2017

A. CALL TO ORDER/ROLL CALL

B. INVOCATION: Pastor Jim Williams, Emmanuel Baptist Church

C. PLEDGE OF ALLEGIANCE

D. AMENDMENTS TO THE AGENDA: Any items added less than forty eight (48) hours prior to the meeting are added by Council motion at this time.

E. CONSENT CALENDAR: Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilmember that one or more items be removed for later discussion.

1. Approval of Council Minutes for the July 12, 2017 and July 18, 2017 Council Meetings.
2. Approval of the General Services Committee Minutes from the meetings held July 24, 2017.
3. Approval of Bills as submitted and reviewed for accuracy by Finance Department
4. Setting of Public Works and General Services Committee meetings for August 7, 2017 at 12:00 noon and 4:00 p.m. respectively
5. Approval of SS-17-8 – Impact Tracts Final Plat
6. Approval of SS-1-17, Melrose: Final Plat

As Recommended by the City Engineer

7. Resolution No. 17-052

- a. Approval of the Purchase of One Patrol Vehicle and Three Unmarked Vehicles for the Police Department.
- b. Approval of a Lease Agreement renewal with Brooks Seaplane.

As Recommended by the General Services Committee

F. PUBLIC COMMENTS: (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.)

G. ANNOUNCEMENTS

1. City Council

2. Mayor

- a. Reappointment of Tina Johnson to the Arts Commission

H. GENERAL SERVICES

- 1. **Resolution No. 17-053** - Approval of Change Orders 1-3 for the 2017 Open Trench Sewer Project with Big Sky Development.

Staff Report by: Mike Becker, Wastewater Utility Project Manager

- 2. Manhole Utility Adjustment – Pilot Test (Presentation).

Presentation by: Mike Becker, Wastewater Utility Project Manager

I. PUBLIC HEARINGS:

- 1. (Legislative) Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) in review of its Plan Year 2016 and the Annual Action plan for Plan Year 2017.

Staff Report by: Renata McLeod, Municipal Services Director

J. ADJOURNMENT

This meeting is aired live on CDA TV Cable Channel 19

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

August 1, 2017

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room, August 1, 2017 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Dan Gookin) Members of Council Present
Kiki Miller)
Dan English)
Amy Evans)

Loren Ron Edinger) Councilmembers Absent
Woody McEvers)

CALL TO ORDER: Mayor Widmyer called the meeting to order.

INVOCATION: Pastor Jim Williams with Emmanuel Baptist Church provided the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Miller led the pledge of allegiance.

CONSENT CALENDAR: Motion by Evans, second by Miller to approve the consent calendar.

1. Approval of Council Minutes for the July 12, 2017 and July 18, 2017 Council Meetings.
2. Approval of the General Services Committee Minutes from the meeting held July 24, 2017.
3. Approval of Bills as submitted and reviewed for accuracy by Finance Department
4. Setting of Public Works and General Services Committee meetings for August 7, 2017 at 12:00 noon and 4:00 p.m. respectively
5. Approval of SS-17-8 – Impact Tracts Final Plat
6. Approval of SS-1-17, Melrose: Final Plat
7. **Resolution No. 17-052** - A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING THE APPROVAL OF THE PURCHASE OF POLICE VEHICLES, THE APPROVAL OF A LEASE RENEWAL FOR THE COMMERCIAL DOCK WITH BROOKS SEAPLANE.

ROLL CALL: English Aye; Evans Aye; Miller Aye; Gookin Aye. **Motion Carried.**

Mayor Widmyer requested the reappointment of Tina Johnson to the Arts Commission.

MOTION: Motion by Gookin, seconded by Miller to approve the reappointment of Tina Johnson to the Arts Commission. **Motion carried.**

RESOLUTION NO. 17-053

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING CHANGE ORDERS #1, #2, and #3 TO THE CONTRACT WITH BIG SKY DEVELOPMENT, INC., FOR THE 2017 OPEN TRENCH PROJECT.

STAFF REPORT: Wastewater Utility Project Manager Mike Becker noted that historically they have had the contractor who was awarded the Open Trench Project conduct the preparation and repaving of street demolition as part of the project scope. After advertising for bids, Wastewater was approached to work with the Streets Department to complete this work and subsequently these line items were removed from the bid via Addendum #1. However, due to a planned early spring construction, asphalt, staff and equipment availability, an unseasonably wet spring, and the harsh winter's impact to the City Streets, the Street Department's effort and focus was reprioritized to repairing the City streets. Since Big Sky Development was willing to honor the lowest Base Course and Asphalt quote they received from their subcontractors, this scope of work as historically included was returned to the project via change orders 1 and 2. Change order 3 is for the City Work Change Directives 1-6 for 3 new pedestrian ramps and associated surface restoration work and for extending the traffic control during the Water Department's work on Hastings Avenue. It is staff's recommendation that the City Council approve Change Orders 1-3 for an increased cost of \$134,132.41 to the City's Agreement with Big Sky Development for a total construction contract amount of \$457,696.76.

DISCUSSION: Councilmember Gookin noted that it was odd to ask the Council to approve a change order that has already occurred. Mr. Becker noted that the utility was prepared to pay the Street Department for the work, it was already budgeted, and timeliness was a concern.

MOTION: Motion by Evans, seconded by Miller to approve **Resolution No. 17-053**, approval of change orders 1-3 for the 2017 Open Trench Sewer Project with Big Sky Development.

ROLL CALL: Miller Aye; Gookin Aye; English Aye; Evans Aye. **Motion carried.**

MANHOLE UTILITY ADJUSTMENT – PILOT TEST PRESENTATION - Wastewater Utility Project Manager Mike Becker explained that the department has budgeted for a pilot project to deal with some of the manhole cover roadway conditions. He explained that the deterioration is often caused by sunlight, temperature, chemicals, and load limits. He also noted that displacement happens when an asphalt patch and the material is displacing around the manhole causing problems. In 2015 the Wastewater Department changed their standards for new installations; however, there are existing manholes under old standards that need improvements. They currently do diamond cuts; however, they have noticed that round cuts done over ten years ago are in better condition with less damage. Mr. Becker estimated that the new process would cost approximately \$1,000 to \$2,500 per round cut. The City of Lewiston and Pasco have begun

the round cut process. There are other communities and utilities looking forward to the results of the City of Coeur d'Alene pilot test. Additionally, recommendations will be presented to the City Council after the pilot test is complete.

LEGISLATIVE PUBLIC HEARING: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) IN REVIEW OF ITS PLAN YEAR 2016 AND THE ANNUAL ACTION PLAN FOR PLAN YEAR 2017.

STAFF REPORT: Municipal Services Director Renata McLeod explained that as part of the federal requirements, the City is required to submit a year-end report on the expenditures of the CDBG funds throughout the year. That report is called the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER for Plan Year 2016 has been posted to the City website and public comments have been sought. To date there have been no comments received. Highlights from Plan Year 2016 include a community grant to St. Vincent de Paul to acquire the HELP Center building, assistance to 13 households through the Emergency Minor Home Repair Program (with an additional 11 after the plan year ended.) Additionally the city began annual funding to the Lake City Center for the Meals on Wheels Program. Ms. McLeod noted that, additionally, the Annual Action plan is a required document that sets forth how the City plans to spend the allocation for each year. The current plan year is 2017 and federal allocations were delayed, so while the plan year begins in April, funds were not available until the end of June. This year's allocation amount is \$301,850.00, which is \$4,671.00 less than last year. The draft Action Plan was also posted to the webpage and a community forum was held. There were approximately eight people in attendance and no public comments were received. The proposed budget included the following: General Administration \$60,370.00; Boys and Girls Club \$83,000.00; Community Grants \$90,880.00; Lake City Center \$3,000.00; EMRAP \$50,000.00; and ADA Sidewalks \$14,600.00. The general administration of the grant is capped at 20% of the funds; and staff has proposed the full allotment this year due to the hiring of a staff member that includes out-of-state travel for training, and the reprinting of several brochures, etc. Ms. McLeod recommended Council accept public comments then approve the Consolidated Annual Performance and Evaluation Report (CAPER) in review of its Plan Year 2016 and the Annual Action plan for Plan Year 2017.

Mayor Widmyer called for public comments, with none being received. Public testimony was closed.

DISCUSSION: Councilmember Gookin asked for clarification regarding the funding for the Boys and Girls Club. Ms. McLeod noted that the funds cannot be used for new construction, so as incentive to have the building constructed in Coeur d'Alene funds, were allocated for engineering and architect fees that are allowable through the program. Councilmember English noted that he is supportive of any funding toward affordable housing and the community grants. Councilmember Miller expressed a desire for more outreach and advertising of the availability of funding. Ms. McLeod noted that the next item to come forward would be the notice of availability, which is expected sometime in September.

MOTION: Motion by Gookin, seconded by Evans to approve the Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER) in review of its Plan Year 2016 and the Annual Action Plan for Plan Year 2017. **Motion carried.**

ADJOURNMENT: **Motion** by Gookin, seconded by Evans that there being no other business this meeting be adjourned. **Motion carried.**

The meeting adjourned at 6:39 p.m.

ATTEST:

Steve Widmyer, Mayor

Renata McLeod, CMC, City Clerk



Public Hearing: Community Development Block Grant— Consolidated Annual Performance and Evaluation Report (CAPER) in review of its Plan Year 2016 and the Annual Action plan for Plan Year 2017

The City of Coeur d'Alene monitors attendance to ensure equal opportunity. We appreciate your providing this information. This information will only be used to monitor attendance at public meetings and for affirmative action purposes, as specified by law (CFR 42.21.9).

<div style="border: 2px solid black; padding: 5px; display: inline-block;">Please <i>PRINT</i> clearly</div>	I would like to be on record in			Do you wish to testify at this hearing?		Please circle and check the appropriate boxes		
	Favor	opposition	neutral	Yes	No			
Name: and Address: [REDACTED]	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		<input checked="" type="radio"/> Male <input type="radio"/> Female	<input type="checkbox"/> Disabled	<input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> Other
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AFFIDAVIT OF PUBLICATION

STATE OF IDAHO, }
County of Kootenai, } ss.

Geri Hagler

being first duly sworn

upon oath deposes and says:

1. I am now and at all times hereinafter mentioned was a citizen of the United States, resident of the State of Idaho, over the age of twenty-one years and not a party of the above entitled action.

2. I am now and at all times hereinafter mentioned was the printer (principal clerk) of the "Coeur d'Alene Press," a newspaper printed and published daily except Sunday in Coeur d'Alene, Kootenai County, Idaho, and having a general circulation in said county.

3. The Legal notice

of which the annexed is a printed copy, was published in the regular Monday issue of said newspaper for 2 consecutive weeks commencing on the 17 day of July, 20 17, and ending on the 24 day of July, 20 17, and such publication was made as often during said period as said daily newspaper was regularly issued.

4. That said newspaper has been continuously and uninterruptedly published in said Kootenai County, during a period of more than seventy-eight consecutive weeks immediately prior to the first publication of said notice Geri Hagler. On this 24 day of July in the year of 2017, before me, a Notary Public, personally appeared Geri Hagler, known or identified to me to be the person whose name subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledged to me that he executed the same.

Katrina George

Notary Public for the State of Idaho,
residing at Coeur d'Alene, Idaho.



MY COMMISSION EXPIRES 8/29/17

**Notice of Public Comment
Period and Public Hearing
On the City's CDBG Annual
Action Plan and
Consolidated Annual
Performance and Evaluation
Report**

The City of Coeur d'Alene has drafted an annual action plan for the use of Community Development Block Grant (CDBG) funds for the plan year 2017. The City is receiving CDBG funds in the amount of \$301,850.00 for the plan year beginning April 1, 2017. The draft Annual Action plan will be available for review and comment for a period of at least 15 days beginning July 17, 2017.

The City of Coeur d'Alene has also drafted its Consolidated Annual Performance and Evaluation Report (CAPER) in review of its Plan Year 2016 use of Community Development Block Grant (CDBG) funds.

The draft Annual CAPER is available for review and comment for period of 15 days from July 17, 2017 to August 1, 2017. Both draft documents are available on the City's website - www.cdald.org under the Residents tab then click on "CDBG" or in person at City Hall, 710 E. Mullan Avenue, Coeur d'Alene, Idaho 83814.

Additionally, a public workshop will be held to obtain community input on the Annual Action Plan for PY2017. The workshop is scheduled for July 24, 2017 at 5:30 p.m. at the Coeur d'Alene Library, Community Room, 702 E. Front Street, Coeur d'Alene, Idaho 83814.

The public hearing to consider any and all public comments will be held in the Library Community Room, 702 E. Front Ave., Coeur d'Alene, Idaho, at a regular meeting of the City Council on August 1, 2017 at the hour of 6:00 p.m.

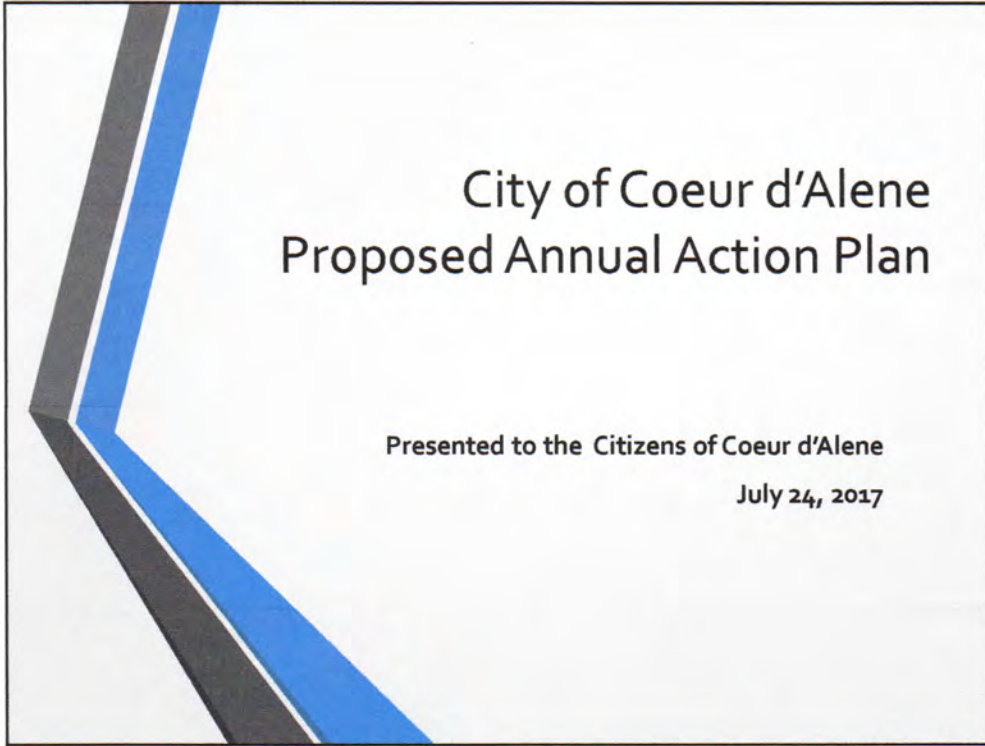
The workshop and hearing will be held in a facility that is accessible to persons with disabilities. Special accommodations will be available upon request; requests to be made five (5) days prior to the hearing. For more information, contact the Renata McLeod at (208) 769-2231.

Verbal and written comments will be accepted beginning July 17, 2017 through August 1, 2017. Written comments should be submitted to Renata McLeod, 208-769-2231, City Hall, 710 E. Mullan Avenue, Coeur d'Alene, ID 83814.

Renata McLeod, City Clerk

LEGAL 7923

JULY 17, 24, 2017



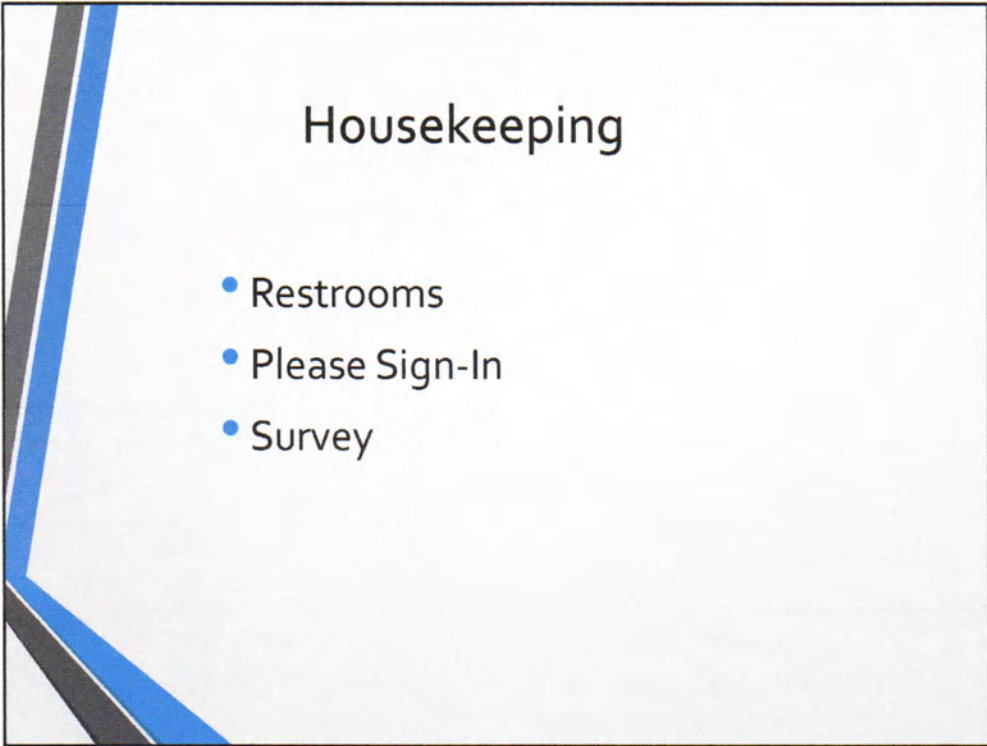
INTRODUCTIONS:

Me (role)

Michelle Cushing – Will be the contact for the City beginning August 15, 2017 – PAC will no longer be administering the program after that.

Renata - Municipal Services Director

Self Introductions



RESIDENT OR SERVICE PROVIDER

WHY?

- To identify the City's housing and community development needs, priorities, goals and strategies for PY 2017;
- To stipulate how federal Community Development Block Grant (CDBG) funds will be allocated to housing and community development needs in the community.

HUD National Objectives

- Benefit to Low and Moderate Income (LMI) person – All Projects must benefit at least 51% LMI residents of Coeur d'Alene!
- Aid in the prevention of slum and blight
- Meet an urgent need

All Potential Projects Must Meet:

National Objectives:

Approved activities must meet one of the three National Objectives, then it must be an **allowable/eligible activity** that meets the **goals** in the Consolidated Plan.

Eligible Activities:

Activities related to **housing**; (rehabilitation); **Real property** (acquisition for public use); **public facilities and improvements**; **public service** activities for special needs populations; **economic development** (employment training programs); **Planning and Administration**

PROGRAM REVIEW

- Total Amount of CDBG Received for Program Years 2008 through 2016:

\$2,689,114

- Total Amount of leverage from other funding sources:

\$26,956,105

Process

- Citizen Participation
 - Public Meetings
 - Draft Plan and Comment Period
- Demographic and Socioeconomic Analysis
- Housing Market Analysis - Updated
- Fair Housing Analysis - Updated
- Analysis of Special Needs Populations
- Five Year Strategic Consolidated Plan
- Currently creating the Affirmatively Furthering Fair Housing Plan due July 5, 2018

ABSOLUTELY CANNOT USE CDBG FUNDS TO:

- Build a City Hall or pay for general operations of a City
- Statue of a Mayor/public official
- Political Activities
- Purchase Equipment

What Potential CDBG Eligible Activities are Most Important?

- New Affordable Housing (Water & Sewer – Road Work)
- Housing rehabilitation (owner occupied housing)
- Sidewalk repair or replacement
- Property maintenance (e.g., code enforcement)
- Youth center/services
- Senior Services
- Community Centers
- Transitional housing
- Housing for homeless
- Demolition of dilapidated structures (commercial or residential)
- Neighborhood planning
- Economic development – assistance to businesses
- Job creation
- Neighborhood park or recreation improvements

Keep in mind that CDBG is the most flexible but also the most complicated.

For example, HUD will not allow us to build new housing

Recent Projects include – St. Vincent de Paul Community Kitchen and H.E.L.P. Center purchase – Boys and Girls Club Project – Children’s Village Miller House Project – Trinity Group Homes, etc.

Items such as transitional housing can be a goal, but be aware there are restrictions – it’s not an open-ended checkbook.

EXISTING GOALS

- 1—Increase supply of for sale housing at prices affordable to city's low to moderate-income workers
- 2—Increase the supply of rental housing affordable to the City's extremely low income renters and residents with special needs, including persons who are homeless
- 3—Improve the City's sidewalks to make them more accessible to persons with disabilities
- 4—Continue with neighborhood revitalization efforts, including code enforcement activities, to improve the condition of housing and commercial properties in low income areas
- 5—Expand higher paying employment opportunities for the residents, through economic development
- 6—Public Service activities other than Low/Moderate Income Housing Benefit

How Would You Spend the \$\$\$?

You have \$301,850 to improve housing and/or community development conditions for Low and Moderate-Income residents in Coeur d'Alene.

Please use the worksheet we've circulated to identify and prioritize these needs in your community and/or your neighborhood.

*Please note that a portion of the annual allocation will be needed for program administration

How to Participate

- Read the draft Annual Action Plan available July 12, 2017 and attend the public hearing on August 1, 2017
- Read the draft Consolidated Annual Performance and Evaluation Report (CAPER) available July 12, 2017 and attend the public hearing on August 1, 2017
- Send comments via email to swastweet@pacni.org
- Send comments in a letter to:

Sherri Wastweet
Panhandle Area Council
11100 N. Airport Drive
Hayden, ID 83835

When you complete the survey – think about the gaps, what are they and what will most likely fit within the parameters of the funding the City receives from HUD.

For More Information

Please visit www.cdaid.org under the Resident tab then click on "CDBG" to review the proposed PY 2017 Annual Action Plan, PY 2016 CAPER, past Action Plans and Reports including the 2013-2017 Consolidated Plan completed in February 2013.



Public Forum: 2017 AAP & 2016 CAPER

Agenda Item:

The City of Coeur d'Alene monitors attendance to ensure equal opportunity. We appreciate your providing this information. This information will only be used to monitor attendance at public meetings and for affirmative action purposes, as specified by law (CFR 42.21.9).

<div style="border: 2px solid black; padding: 5px; text-align: center;">Please <i>PRINT</i> clearly</div>		I would like to be on record in			Do you wish to testify at this hearing?		Please circle and check the appropriate boxes		
		Favor	opposition	neutral	Yes	No			
Name: and Address:		<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	Male <input checked="" type="radio"/> Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input checked="" type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: and Address:		<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	Male <input checked="" type="radio"/> Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input checked="" type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: and Address:							<input checked="" type="radio"/> Male <input checked="" type="radio"/> Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input checked="" type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: and Address:							<input checked="" type="radio"/> Male <input checked="" type="radio"/> Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input checked="" type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: and Address:							<input checked="" type="radio"/> Male <input type="radio"/> Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input checked="" type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: and Address:							<input type="radio"/> Male <input checked="" type="radio"/> Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input checked="" type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other



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	Favor	opposition	neutral	Yes	No	Male	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: [REDACTED] and Address: [REDACTED]						Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: [REDACTED] and Address: [REDACTED]						Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input type="radio"/> Black <input checked="" type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: and Address:						Male Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input type="radio"/> Black <input type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: and Address:						Male Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input type="radio"/> Black <input type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
Name: and Address:						Male Female	Disabled	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input type="radio"/> Black <input type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Other
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How would you spend CDBG dollars?

If you had \$301,850 to improve housing and/or community development conditions of residents in Coeur d'Alene, how would you divide the funds and what activities would you fund?

Dollars	Activities	Location
\$		
\$		
\$		
\$		
\$		
\$		
\$		
\$		
\$		
\$		
Total \$		

CDBG ACTIVITIES AND PRIORITIZATION

The following are 16 potential activities that could be undertaken with Community Development Block Grant (CDBG) funds. Please identify each activity as appropriate for high, moderate, low or no funding.

Please select:

- Four activities as *high funding*
- Four activities as *moderate funding*
- Four activities as *low funding*
- Four activities as *no funding*

That is, select no more than 4 activities for each funding level.

Activity	Funding level			
Down payment assistance to prospective home buyers	High	Moderate	Low	None
Code enforcement to prevent/reverse deteriorating homes	High	Moderate	Low	None
Sidewalk repairs/accessibility modifications Job training	High	Moderate	Low	None
Social services (e.g. youth programs, senior programs, assistance to persons who are homeless)	High	Moderate	Low	None
Rehabilitation of existing owner-occupied housing	High	Moderate	Low	None
Construction of new community centers	High	Moderate	Low	None
Rehabilitation of existing rental housing	High	Moderate	Low	None
Construction of parks/recreational facilities	High	Moderate	Low	None
Construction of emergency shelters or transitional housing	High	Moderate	Low	None
Low-interest loans to low-income entrepreneurs or to retain businesses that employ low-income workers	High	Moderate	Low	None
Crime reduction activities	High	Moderate	Low	None
ADA/accessibility modifications to public facilities	High	Moderate	Low	None
Land acquisition for public development	High	Moderate	Low	None
Demolition of substandard structures	High	Moderate	Low	None



How would you spend CDBG dollars?

If you had \$301,850 to improve housing and/or community development conditions of residents in Coeur d'Alene, how would you divide the funds and what activities would you fund?

Dollars	Activities	Location
\$ 50,000	TRINITY Group Homes TRADITIONAL REMODEL	St. Vincent de Paul CDA
\$ 100,000	Property for men's Shelter (BLDG)	CDA
\$ 100,000	Property (BLDG) for WOMAN'S shelter	CDA
\$ 60,000	Property/BLDG for Angel Arms/HOMES	CDA
\$		
\$		
\$		
\$		
\$		
\$		
\$		
Total \$		

CDBG ACTIVITIES AND PRIORITIZATION

The following are 16 potential activities that could be undertaken with Community Development Block Grant (CDBG) funds. Please identify each activity as appropriate for high, moderate, low or no funding.

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- Four activities as *low funding*
- Four activities as *no funding*

That is, select no more than 4 activities for each funding level.

Activity	Funding level
Down payment assistance to prospective home buyers	High <u>Moderate</u> Low None
Code enforcement to prevent/reverse deteriorating homes	High Moderate <u>Low</u> None
Sidewalk repairs/accessibility modifications Job training	High <u>Moderate</u> Low None
Social services (e.g. youth programs, senior programs, assistance to persons who are homeless)	<u>High</u> Moderate Low None
Rehabilitation of existing owner-occupied housing	High Moderate <u>Low</u> None
Construction of new community centers	High <u>Moderate</u> Low None
Rehabilitation of existing rental housing	High Moderate <u>Low</u> None
Construction of parks/recreational facilities	High Moderate Low <u>None</u>
Construction of emergency shelters or transitional housing	<u>High</u> Moderate Low None
Low-interest loans to low-income entrepreneurs or to retain businesses that employ low-income workers	<u>High</u> Moderate Low None
Crime reduction activities	High <u>Moderate</u> Low None
ADA/accessibility modifications to public facilities	<u>High</u> Moderate Low None
Land acquisition for public development	High Moderate <u>Low</u> None
Demolition of substandard structures	High Moderate Low <u>None</u>

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
 Application
 Changed/Corrected Application

*** 2. Type of Application:**

- New
 Continuation
 Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B-17-MC-16-0007

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Coeur d'Alene

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

82-6000176

*** c. Organizational DUNS:**

0639054180000

d. Address:

*** Street1:**

710 E. Mullan Avenue

Street2:

*** City:**

Coeur d'Alene

County/Parish:

*** State:**

ID: Idaho

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

83814-3958

e. Organizational Unit:

Department Name:

Administration

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Renata

Middle Name:

*** Last Name:**

McLeod

Suffix:

Title: Director of Municipal Services/City Clerk

Organizational Affiliation:

*** Telephone Number:**

208-769-2231

Fax Number:

208-769-2284

*** Email:**

renata@cdaid.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Entitlement Grant

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

2015 CDA CDBG Entitlement

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="301,850.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="301,850.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:



* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

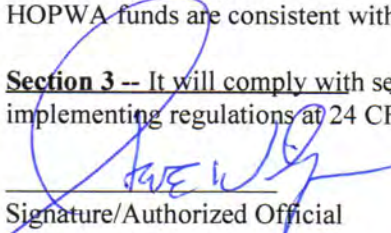
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) _____, _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

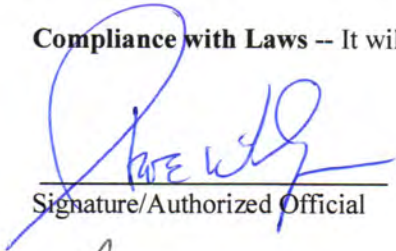
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

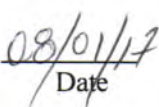
Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

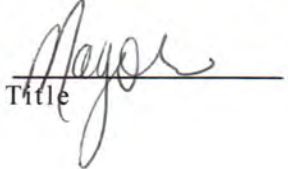
Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official



Date



Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature/Authorized Official

Date

Title

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ORGANIZATION	CONTACT	PHONE	EMAIL		
Community/Economic Development					
Idaho Department of Commerce	Dennis Porter				
	Tony Tenne				
Idaho Department of Labor	Vicki Isakson				
Relocate to Idaho/Jobs Plus	Gynii Abracosa Gilliam				
LCDC (Urban Renewal Agency)	Tony Berns				
Panhandle Area Council	Wally Jacobson				
	Sherri Westweet				
Community Members/Business					
CDA Chamber of Commerce	Steve Wilson				
CDA Downtown Association	Terry Cooper				
CDA Press	Sholeh Patrick				
Concerned businesses of NI	LaDonna Beaumont				
Fresh Start	Howard Martinson				
Gnosis Corp.	Austen VanLack				
Ground Force Manf.	Ron Nilson				
HP/Work at home	Anita Parisot				
Kiwanis	Jon Ingalls				
Messina Construction	Tom Messina				
NAMI	Bill and Agnes Harger				
Rotary	Steve Roberge 755-3493				
Volunteers of America	Brandi Smitherman				
Education					
CDA School District 271	Stan Olson				
CDA School District 271	James Curb				
CDA Charter Academy	Dan Nicklay				
Lakeland School District	Brad Murray				
North Idaho College	Ron Dorn				
NIC Workforce Development	Mike Mires				
North Idaho College President	Rick MacLennan				
Post Falls School District	Jerry Keane				
Financial Institutions					
Wells Fargo Advisors					
Mountain West Bank/NIBCA					
Panhandle State Bank	Dave Dean				
US Bank					
Government - City/County					
CDA Mayor	Steve Widmyer				
CDA Councilmember	Dan Gookin				
CDA Councilmember	Amy Evans				
CDA Councilmember	Kiki Miller				
CDA Councilmember	Ron Edinger				
CDA Councilmember	Dan English				
CDA Councilmember	Woody McEvers				
City of Hayden Admin.	Brett Boyer				
City of Hayden Councilmember's	Roger Saterfiel				

City of Post Falls Admin.	Shelly Enderud
K.C.Misdemeanor Probation	Misd. Probation
Kootenai County Commissioner	Dan Green
Kootenai County Grant Writer	Jody Bieze
Kootenai Sheriff (CDBG Ad Hoc)	Ben Wolfinger
Government - Other	
IDOL	Robert Shoeman
IDOL	Vicki Kunz
Panhandle Health District	Lora Whalen
State Dep. Of H&W - Navigator	Megan Dardis-Kutz
Groups/Organizations/Service Providers	
CAP	Mark Haberman
CAP	Mary Herrick
CDBG Ad Hoc Committee	TJ Barnhart
CDBG Ad Hoc Committee	Anita Parisot
CDBG Ad Hoc Committee	
Boys & Girls Club of Kootenai Cty	Ryan Davis
Children's Village	Janie Gavis
Coeur d'Alene Homes	Mike Grabenstein
Consultant	Meredith Bryant
Family Promise	Cindy Wood
Goodale & Barbieri	Sheryldene Rogers
Habitat for Humanity	Teresa Roberts
Idaho Legal Aid	Alan Wasserman
Idaho Drug Free Youth (IDFY)	Amy Bartoo
IHFA Family Self Suff.	Bette Woinowsky
Intermountain Fair Housing Counsel	Heidi Nice
Kaleidoscope	Bingham Van Dyke
Kootenai Perspectives	Noelle Adams
Lake City Center	Rick Currie
League of Women Voters	Judy Francis
Fresh Start	Jodi Osinski
North Idaho Family Group	Shelly Zollman
NIC Head Start	Brenda Hamilton
Salvation Army	Ben Markham
Shelter Associates	Art Elliot
St. Vincent De Paul	Holly Knapp
St. Vincent De Paul	Jeff Conroy
St. Vincent De Paul	Carisa McAlister
St. Vincent De Paul	Kelli Lunceford
TESH	Russ Doumas
United Way of Kootenai County	Caryl Johnston
Volunteers of America	Mary Tracy
Safe Passage	Katie Coker

Health Care	
Kootenai Health	Terry Farr
Kootenai Health	Dan Klocko
Kootenai Behavioral Health Center	
Dirne Community Health Center	Mike Baker
Aadvent Community Health Services	Leanne Rousseau MD
Heritage Health	David Two Feathers Smith
Housing Agencies/Developers	
Greenstone	Jason Wheaton
IHFA	Eric Kingston
IHFA - CDA Branch Office	Laurie Taylor
North Idaho Housing Coalition (NIHC)	Bruce Cyr
North Idaho Housing Coalition (NIHC)	Lori Isenberg
USDA	
USDA	Joseph Cool
Whitewater Creek Development	Todd and Maryann Prescott
Individuals/Disability Advocates	
Management Consultant	Frank Orzell
	Jayne and Russ Merriman
North Idaho AIDS Coalition	Julie McHugh
	Disability Action Center
Trinity Group Homes	Clark Richman
Real Estate Development	
Architects West	Scott Fischer
CDA Assoc. of Realtors	Kenn Gimbel
CDA Assoc. of Realtors	Rick Vernon
Century 21	Carrie Oja
Copper Basin Construction	Laura Busson
JUB Engineers	Dale Baune, P.E
Local Developer/IHFA board	Jack Beebe
Miller Stauffer Architects	Monte Miller
NIBCA	Larry Jeffres
NIBCA	Kris Owens
Pioneer Title Comp.	Cheryl Shippy
Property Owner	Steve Widmyer
Remax	John Corcoran
Treaty Rock	Tim Herzog
Underhill Construction, Inc. Past President, NIBCA	Rod Underhill
Welch Comer & Assoc.	Philip Boyd
Windermere	Pat Krug
HUD (Send when updating Consolidated Plan)	
Field Office Director	Doug Carlson
HUD Region Rep.	Bree McLean

CITY OF COEUR D'ALENE AFFIRMATIVELY FURTHERING FAIR HOUSING PLAN
WORKING GROUP

The City of Coeur d'Alene has assembled a working group to discuss and formulate the plan for public outreach regarding the newly required Affirmatively Furthering Fair Housing Plan.

The group represents difference cross-sections of our citizens and includes at least one representative of the following groups:

- Homeless or Precariously Housed
- Faith Based Organizations
- Real Estate
- Low-Income Housing (North Idaho Housing Coalition)
- Disabled Individuals
- Coeur d'Alene School District (Homeless or Precariously housed children)
- Economic Development/Workforce Housing/Training

The group is meeting on a regular basis and is currently working on the plan for large scale public outreach which will include survey's and public meetings in every region of the city.

TITLE 1 FREE & REDUCED LUNCHES

MONTH:

MAY, 2017

SCHOOL NAME	FREE	REDUCED	TOTAL	FULL PRICE	
BORAH - CEP*	374	0	374	0	100.00%
BRYAN	205	52	414	157	62.08%
DALTON	70	9	427	348	18.50%
FERNAN	225	31	405	149	63.21%
ATLAS	251	54	701	396	43.51%
RAMSEY	204	72	745	469	37.05%
SORENSEN	71	21	345	253	26.67%
WINTON	261	37	456	158	65.35%
H.MEADOWS	181	36	671	454	32.34%
SKYWAY	181	52	623	390	37.40%
CHS	247	69	1332	1016	23.72%
LCHS	402	108	1559	1049	32.71%
VENTURE - CEP*	109	0	119	10	91.20%
CANFIELD	175	50	788	563	28.55%
LAKES	323	54	618	241	61.00%
WOODLAND	265	76	869	528	39.24%
TOTAL	3544	721	10446	6181	40.82%

* COMMUNITY ELIGIBILITY PROGRAM - BORAH IS 100% FREE

* COMMUNITY ELIGIBILITY PROGRAM - VENTURE IS 91.2% FREE/8.8% PAID

NO PK OR NG STUDENTS AT BORAH, FERNAN OR ATLAS

HAYDEN LAKE REGISTERED STUDENTS AS OF 5/4/17

H.LAKE	101	14	227	112	50.66%
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